

## **KENDRIYA VIDYALAYA MASIMPUR**

### **ADMISSION NOTICE FOR CLASS - I**

**DIFFERENT DATES ARE DESIGNATED FOR ADMISSION UNDER DIFFERENT  
CATEGORY FOR ADMISSION IN CLASS - I**

| <b>Ser No</b> | <b>CATEGORY OF ADMISSION</b> | <b>DATES</b> | <b>TIME</b>                                  |
|---------------|------------------------------|--------------|--|
| 1.            | RTE                          | 17.08.2020   | 10.30 AM to 12.30 PM<br>01.00 PM to 03.00 PM |
| 2.            | DA                           | 17.08.2020   | 01.00 PM to 03.00 PM                         |
| 3.            | ST                           | 18.08.2020   | 10.30 AM to 12.30 PM                         |
| 4.            | OBC-NCL                      | 18.08.2020   | 10.30 AM to 12.30 PM<br>01.00 PM to 03.00 PM |
| 5.            | Category - I                 | 18.08.2020   | 01.00 PM to 03.00 PM                         |
| 6.            | Category - I                 | 19.08.2020   | 10.30 AM to 12.30 PM<br>01.00 PM to 03.00 PM |
| 7.            | Category - I                 | 20.08.2020   | 10.30 AM to 12.30 PM                         |
| 8.            | SGC                          | 20.08.2020   | 01.00 PM to 03.00 PM                         |
| 9.            | Pending cases, if any        | 21.08.2020   | 11.00 AM to 02.00 PM                         |

Parents are requested to respond on specified dates only without fail for taking admission. They are requested to bring all the documents as per the list mentioned below. They are also requested to read the instructions very carefully. **All the parents are requested to enter from TCP Kalibari only.** Please come to the Vidyalaya on time for the process.

**Parents are requested to read the instructions very carefully and follow**

### **VERY IMPORTANT INSTRUCTIONS**

1. Parents will bring all documents in original for verification. Don't bring your child with you as safety measure.
2. **One set SELF ATTESTED printed/ Photocopies of all documents** for enclosing with the admission form. **Admission Form** will be issued by the Vidyalaya.
3. Please bring glue, stapler, pen paper and other necessary items with you to avoid sharing of items.
4. You must wear **Face mask, Hand gloves** while entering the campus as a caution against the COVID Epidemic safety.
5. **Thermal scanning** will be done at the TCP Kalibari Gate. Parents having symptoms are requested to communicate over e-mail [kvmasimpuradmission@gmail.com](mailto:kvmasimpuradmission@gmail.com) regarding the same so that seats are reserved for you and admission may be done on alternative day as and when notified.
6. All entries in the document- Admission form should be **clearly written in capital letters** and as per information in documents enclosed.
7. Please maintain all the rules of **social distancing and hygiene to avoid getting infected**.
8. Please staple / Pin all the documents as asked (as per the check list given below) prior to reaching the Vidyalaya to avoid loss of time.

**PRINCIPAL**

## LIST OF THE DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

### All photocopies should be self attested with date by parent

1. BIRTH CERTIFICATE OF CHILD- Self Attested Photocopy.
2. ONE PASSPORT SIZE COLOUR PHOTOGRAPH – To be pasted on the Registration Form.
3. ONLINE REGISTRATION FORM PRINTOUT For Class - I print out of Online registration form uploaded in OLA Portal. Self-attested.
4. **TRANSFER ORDER OF PARENT**, If parents have claimed transfer then photocopies of Transfer orders are required. If no transfers are there then it should be marked NIL and signed by parent and countersigned by DDO with Stamp and round seal of the office. If registration form is incomplete, then admission cannot be given.
5. **RESIDENTIAL PROOF-** ELECTRICITY BILL WITH COMPLETE ADDRESS BANK PASS BOOK. PASSPORT, DRIVING LICENCE - If parent is staying on rent then any document showing complete addresses of the house owner may be used. The House owner will certify on the photocopy only that .....NAME ..... IS STAYING ON RENT IN MY HOUSE SINCE\_\_\_\_\_. Front page of Passbook (KYC Verified document) contains complete address. Preferably avoid electricity Bill, voter's ID card and Driving license as complete address is not there. Please avoid getting separate documents from House owner stating that I have no objection in using my address for getting admission
6. **BLOOD GROUP OF CHILD** – Photocopy / Self attested.
7. **SALARY CERTIFICATE / PAY SLIP (CATEGORY: I-IV)** – Latest, countersigned by DDO.
8. **CASTE CERTIFICATE IN NAME OF CHILD IF APPLICABLE** – For SC, ST and OBC students. Self-attested photocopy.
9. **TRANSFER ORDER OF PARENTS –Photocopy/Self attested** If parents have claimed transfer then Transfer orders photocopy is required. If No transfers are there, then It should be marked NIL in registration form and signed by parent and countersigned by DDO with name Stamp of designation and round seal of the office. If registration form is incomplete, then admission cannot be given.
10. **OUTSTATION CERTIFICATE** - DECLARATION REGARDING OUTSTATION FROM COMPETENT AUTHORITY for parents who are posted outside Silchar.
11. **AFFIDAVIT FOR SINGLE GIRL CHILD** (RS. 100 STAMP PAPER FROM FIRST CLASS MAGISTRATE)
12. **AADHAR Card of the child**. If not available, please give undertaking.
13. **UNDERTAKING BY THE PARENT** if the Caste certificate is not there in the name of the child. The blank form is available in the website. To be submitted in original.
14. CHILDREN EDUCATION ALLOWANCE (CEA) REIMBURSEMENT ENTITLEMENTCERTIFICATE FOR RTE SELECTED CANDIDATES **BELONGING TO CATEGORY 1 – IV EMPLOYEES** – Stating that whether **CEA** is admissible to the employee or not issued by DDO of their respective office.
15. **FOR KVS WARD / KVS GRAND CHILD** – 1 Service document of KVS Staff based on which admission is sought. 2 Birth certificate of parent where the relationship with the KV Staff is sought. ( For KVS Grand Child ) 3 Birth certificate of the Child to show the relationship with parent The service certificate of the parent if the parent belongs to Cat I- IV. 5 The above mentioned documents as per the list is also required as per the claim of the parent.
16. **FOR MP QUOTA AND HRM QUOTA AND SPONSORING AGENCY QUOTA (SAQ)** –
  - (i) All the above mentioned documents as per the criteria of claim of parent.
  - (ii) Print out of the letter received for claim of MP Quota /HRM Quota or SAQ.

**PRINCIPAL**